

National Baptist CONGRESS

2009 HOTEL RESERVATION FORM

JUNE 14-19, 2009

GEORGE R. BROWN CONVENTION CENTER
HOUSTON, TEXAS

GREATER HOUSTON CONVENTION AND VISITORS BUREAU

901 Bagby, Suite 100 • Houston, Texas 77002

For Online Reservations: <https://resweb.passkey.com/go/nbc103> • Fax: (713) 227-6331

Use a separate housing form for each room. Please print legibly.

Last Name _____	First Name _____	MI _____
Group/Church Name _____		
Group Contact Person (if applicable) _____		
Street Address _____		
City _____	State _____	Zip _____
Daytime Phone (____) _____	Fax (____) _____	
Email Address _____		
ROOMMATE(S) _____	ARRIVAL DATE _____	
	DEPARTURE DATE _____	
	NUMBER OF ROOMS _____	
PLEASE CHECK ONE: I will be arriving by: <input type="checkbox"/> Car <input type="checkbox"/> Airline <input type="checkbox"/> Chartered Bus		

REQUIREMENTS: We appreciate your continued use of hotels within the Congress room block. This enables us to offer lower hotel rates for our attendees. In order to receive the discounted rate, you must use this housing form to make a reservation. Rates include an assessment rebate to offset costs associated with this event. Room reservations must be made by the cut-off date of **May 20, 2009**. Reservations made after May 26, 2009 should be made directly with the participating hotel. In such cases, you should inform the hotel that you are attending the National Baptist Congress. Congress discounted rates are not guaranteed after May 20, 2009. All rooms must have a guarantee to hold the reservation. Credit card guarantees will not be charged until after May 1, 2009. Credit cards must be valid through June 2009. If paying by check or money order, the amount of one night's room rate (plus 17% tax) is due at the time of submitting reservation. Tax is subject to change. **Make check or money order payable to Houston Housing Bureau.** Names must be provided for each room reserved. **If you have any questions, changes, or cancellations, please email: housing@gacub.org. After May 26th, contact the hotel directly. To receive a written confirmation, please provide an email address.** A hotel may require a deposit for incidentals upon check-in. Check-in is at 3:00 p.m. and check-out is at 12:00 p.m. Cancellations must be made at least 72 hours prior to your arrival date. Cancellations made less than 72 hours prior to your arrival date will incur a charge of one night's room rate (plus 17% tax) to the credit card provided as guarantee, or forfeiture of deposit fees paid of one night's room rate plus tax. An early departure fee may be charged by the hotel for a shortened stay. We encourage all attendees to make your hotel reservations early. Reservations are based upon availability at the time of booking. Reservations will be confirmed on a first come, first served basis. Although we cannot guarantee your hotel reservation at the headquarter hotel, we will make every attempt to honor your request. All reservations must be made through the Houston Housing Bureau. Please do not send cash payments.

HOTEL SELECTION: (Select One)

HILTON AMERICAS - HOUSTON (HEADQUARTER HOTEL) \$122.00 PER NIGHT + 17% TAX

HYATT REGENCY HOUSTON \$120.00 PER NIGHT + 17% TAX

DOUBLETREE DOWNTOWN \$100.00 PER NIGHT + 17% TAX

Occupancy: Single (1 person)

Double (2 people)

Triple (3 people)

Quad (4 people) *Maximum per room

Room Type:

King Bed

2 Beds

Smoking

Non-smoking

Accessibility Needs:

PAYMENT INFORMATION:

Credit Card Check Money Order

Credit Card Type: Visa MasterCard American Express Discover

Name as it appears on credit card _____

Card Number _____ - _____ - _____ - _____ Expiration Date _____ / _____

Cardholder's Signature _____ Date _____

MAKE CHECKS & MONEY ORDERS PAYABLE TO: HOUSTON HOUSING BUREAU

MAIL TO: GREATER HOUSTON CONVENTION AND VISITORS BUREAU

901 Bagby, Suite 100 • Houston, TX 77002

FAX CREDIT CARD PAYMENTS TO: (713) 227-6331

2009 National Baptist Congress Hotel Rates

June 14-19, 2009 • Houston, Texas

Regular Hotel Rates	\$249.00	\$280.00	\$209.00
Congress Discounted Flat Rate	\$122.00	\$120.00	\$100.00
Cancellation Policy	48 Hours	72 Hours	72 Hours
Check-In Time	3:00 p.m.	3:00 p.m.	3:00 p.m.
Check-Out Time	12:00 p.m.	12:00 p.m.	12:00 p.m.
Complimentary Breakfast	No	No	No
Credit Cards Accepted	Major	Major	Major
Deposit for Incidentals	No	No	No
Fitness Center	Yes	Yes	Yes
Indoor/Outdoor Pool	Indoor	Outdoor	No
In-Room Coffemaker	Yes	Yes	Yes
In-Room Hair Dryer	Yes	Yes	Yes
In-Room Iron and Ironing Board	Yes	Yes	Yes
Jacuzzi/Sauna	Yes	No	No
Laundry	Yes	Yes	Yes
Local Calls	\$0.55 Per Call	Free	\$0.55 Per Call
Refrigerator	\$25.00 Per Day Free for Medical Purposes	\$25.00 Per Day Free for Medical Purposes	\$10.00 Per Day Free for Medical Purposes
Restaurant	Yes	Yes	Yes
Room Service	Yes	Yes	Yes
Parking Options	Self-Park \$15.00/Day Valet \$26.00/Day	Self-Park \$16.00/Day Valet \$25.00/Day	No Self-Parking Valet \$23.00/Night
Blocks from/to Convention Center	Connected to Convention Center	10 Blocks	12 Blocks
Reservation Deadline	May 20, 2009	May 20, 2009	May 20, 2009
Internet Access	Free	\$9.95/24 hrs.	\$9.95/24 Hrs./In-Room Free Wireless Lobby